

# RETURN TO WORKSAFE OPERATIONS

Quick Guide



## RECOVERY & SUSTAINABILITY IN THE 'NEW NORMAL'

As governments around the world begin to ease and adapt their lockdown restrictions, organisations are seeking ways to safely resume operations by allowing their people to physically return to the workplace.

PROTECT YOUR PEOPLE

PROTECT YOUR BUSINESS

COMPLY WITH LAW



- A contactless world.
- Irregular supply of work force.
- Job sharing and flexible work.
- Vulnerable group work from home.
- Intermittent lockdowns & disruptions.
- Recurrent outbreaks & vaccination.
- Long term health consequences.

## 8 STEPS FOR WORKSAFE OPERATIONS

**WORKSPACE ENVIRONMENT:** Consider screening, zoning, barriers, cleaning protocols, ventilation, access, and the provision of PPE & IT equipment where needed.

**OPERATIONS:** Isolation, essential hygiene, health and medical measures; health questionnaires and providing physical and mental health support.

**REGULATIONS:** Policies monitored, in line with Government regulations and ensuring medical needs are fully covered including Occupational Health and Safety and travel.

**KNOWLEDGE:** Understanding of the latest quarantine and transport requirements and medical certificates. Ability to do contact tracing and quarantining in a timely manner. Privacy considerations are also a must.

**SOCIAL DISTANCING:** Limiting numbers to the workplace, space planning, staggering working hours and days, including A/B team shifts, continued flexible and remote working.

**ALERT:** Setup automated methods to be alerted to emerging threats: new local clusters, second waves, and changing security risks e.g. civil unrest.

**FORTIFY:** Establish partnerships with apolitical infectious disease experts, providing accurate and timely advice.

**EMPOWERING EMPLOYEES:** Communication and training is key to deliver new workplace arrangements and policies. Engaging leadership & role modelling are critical. Effective complaint practices.

## ASK YOURSELF:

- How can we safely resume operations?
- What employees are more at risk than others?
- Should we be testing all our employees for COVID-19?
- Which tests should we be using?
- How should we adapt the workplace to create a safe environment for our employees?
- How can we isolate suspected COVID-19 cases in the workplace?
- How can we inform and engage with our employees?

## PATH TO INCREASED AGILITY

REPURPOSE



RESKILL



REALLOCATE



REENGAGE

- Use accurate health intelligence
- Flexible and adaptive
- Seek expert medical insights
- Use scenarios to guide decisions
- Plan for recovery & return to operations
- Accelerated digitisation

OUR SOLUTION



Our **WORKSAFE SOLUTION** supports organisations in safe return to operations and resume business activities to ensure long-term organisational continuity. Either as an integrated solution, or through a selection of the elements.

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